

Elder

Glendale Seventh-day Adventist Church



An Elder is called by God, elected by the congregation and ordained as a limited extension of the pastoral ministry at Glendale Seventh-day Adventist Church. As a Board of Elders, they are led by the First Elder who also serves on the Pastoral Staff.

Accountability

1. Meet as a **Board of Elders** on a quarterly basis or more often as needed to ensure the efficiency and effectiveness of the elder ministry.
2. Attend the **Church Board** on a monthly basis to offer guidance and support.

Responsibilities

1. **Serve** as the scheduled **Elder in Charge** for the main Sabbath worship service.
 - a. Manage the welcome and announcements time for Church Life.
 - b. Ensure platform leaders are informed on protocol and ready to minister.
 - c. Be prepared to lead the call to worship, call for the offering or offer prayer as needed.
2. **Assist** the Pastors in leading **Communion Services** and administering the same to shut-ins as requested.
3. **Minister** to the church-related needs of members through **phone contacts, visitation and small groups**, especially in **personally assigned geographical areas**.
 - a. Follow up with absent or inconsistent members by phone to encourage them.
 - b. Visit with members on a monthly basis or more often to listen, counsel, pray with and strengthen them.
 - c. Pursue opportunities to form small groups that build relationships with the larger community and lead people to Jesus.
4. **Support** the ministries of the Church as mentoring elders in their meetings and activities by assigning compatibly gifted elders to specific ministries and notifying the appropriate leaders of the provided elder support.
5. **Preach** and/or lead **Bible Studies** as requested.
6. Discuss and address specific **concerns of the church** as needed.